



## **NEW CONSTRUCTION FINAL INSPECTION REQUEST**

Please review this following list carefully to determine if you are ready to call for inspection. Each additional inspection will require another inspection fee. Prior to your deadline for completion, schedule an inspection by completing the bottom portion of this form and forwarding it to the Architectural Standards Office.

**Plans:**

**Revisions:** Changes made to the structure during construction were marked on the ASO plans, and submitted to and approved by the ASC.

**Land Use:**

- Adequate Paved Parking:** Asphalt/concrete parking area, 400 sq. ft. or equivalent, within the property boundaries but exclusive of all easements. Driveway is no more than 20' wide at property line, unless otherwise approved by the ASC.
- Aesthetic Appearance:** All excavation, construction and tree debris must be removed. Kindling and firewood must be neatly stacked.
- Fire Safe:** All brush has been removed 30' around perimeter of structure (within property boundaries).
- Property Lines:** Lines are strung and survey pins are clearly visible.
- Signs:** All contractor signs have been removed.
- Temporary Power Pole:** Removed.
- Temporary Restroom Facility:** Removed.
- Temporary Mobile Home:** Removed.
  
- Painting Requirements:** Only ASC-approved colors have been applied to all exterior surfaces.

**Reflective Exterior Surfaces:**

- All metal on siding, roof, and foundation such as electrical control box, conduit risers, chimney, snow diverter; all flashing on roof, chimney and/or siding; any metal above the wood chase; all vents for wallcap, dryer, attic and furnace; postcap supports, all deck and stair brackets and pier posts, all bolt heads, nuts and washers, are painted to blend with siding or adjacent materials.
- Garage door (if metal) is painted to blend with siding color.
- Anodized metal window, door and skylight frames are painted.

**Non-reflective Exterior Surfaces:**

- Siding and trim are painted, stained, or coated with clear preservative.
- Garage door (if wood) is painted, stained, or coated with clear preservative.
- Foundation and/or retaining walls are painted to blend with exterior siding.
- Window, door and skylight (if wood) are painted, stained, or coated with clear preservative.
- Plastic vents are painted to blend with adjacent materials.

**Structure:**

- Decks:** All decks and railings are completed.
- House Numbers:** Are installed and meet ASC requirements.
- Exterior Fixtures:** No clear glass. Floodlights are shielded and point downward.

**Metal garbage can enclosure, if required. ASC rules require either an approved metal GCE or an exemption approved by the ASC.**

- Name of ASC-approved GCE supplier: \_\_\_\_\_
- All exposed concrete exceeding 6" from ground level is painted.
- Exterior is painted an ASC-approved GCE color.
- The installed GCE is from the supplier noted in the application on file.
- The ASC has approved an exemption from the metal GCE requirement.

*This final inspection request may be submitted by either the owner or the contractor.  
By signing below, you are stating that you have reviewed the checklist above and have completed all the required items.*

Unit # \_\_\_\_\_ Lot # \_\_\_\_\_ TD Address: \_\_\_\_\_

Owner: \_\_\_\_\_

Contractor: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_